



SUPREME COURT
277 MAIN STREET
GIBRALTAR
Tel: (+350) 200 75608 (Registry) 200 78808 (Registrar)
Fax: (+350) 200 77118

CIRCULAR TO ALL CHAMBERS

5 April 2015

Circ. 2 of 2016

Renewal of Practising Certificates

Practitioners are reminded that the Solicitors' (Practising Certificates) Rules 2005 require every lawyer practising as a solicitor to renew their Practising Certificates on an annual basis. In order to do so, lawyers are required to return the renewal forms.

This year we have introduced new forms, copies of which are attached to this Circular. The forms can also be found on the Courts Service website: www.gcs.gov.gi. (They will shortly be available in excel format on the website. This will allow users to fill in the forms on a PC before printing them out.)

Some practitioners have already filed applications for the renewal of certificates using the old forms. In those cases there will be no need to re-submit the applications although practitioners may be contacted individually for the provision of further information if necessary.

Current Practising Certificates expire on the 30 April 2016. If the Certificates are not renewed, you will not be entitled to practise as a solicitor, acting solicitor or registered European lawyer, as the case may be, beyond that date.



Liam Yeats
Registrar



IN THE SUPREME COURT OF GIBRALTAR

FORM TO BE SUBMITTED BY FIRMS OF SOLICITORS OR SOLE PRACTITIONERS

FOR THE YEAR ENDING 30 APRIL:

NAME OF FIRM:

TEL NO:

PRACTICE ADDRESS:

FAX NO:

OFFICE EMAIL:

PRINCIPAL/MANAGING
PARTNER'S NAME:

FIRM'S PRACTICE MANAGER/
CONTACT:

PROFESSIONAL INDEMNITY INSURANCE DETAILS

NAME OF INSURER:

POLICY NO:

PERIOD OF COVER:

LIMIT OF
COVER:

(A copy of the Insurance policy must be provided with this form.)

DECLARATION:

1. I declare that the information provided in this form is correct.
2. I agree to immediately notify the Registrar of the Supreme Court if the firm's circumstances change.
3. I confirm that I will file, or cause to be filed, an auditor's certificate as required by the Solicitor's (Practising Certificates) Rules 2005.

DATE:

PRINCIPAL OR MANAGING
PARTNER'S SIGNATURE:



IN THE SUPREME COURT OF GIBRALTAR

APPLICATION FOR THE ISSUE OF A PRACTISING CERTIFICATE

FOR THE YEAR ENDING 30 APRIL:

NAME OF APPLICANT:

FIRM:

PRACTICE ADDRESS:

SOLICITOR

BARRISTER ACTING AS A SOLICITOR

REGISTERED EUROPEAN LAWYER

(please tick as appropriate)

TELEPHONE NO:

DATE ADMITTED OR
REGISTERED IN GIBRALTAR:

FAX NO:

EMAIL:

DECLARATION:

1. I declare that the information provided in this form is correct.
2. I agree to immediately notify the Registrar of the Supreme Court if my circumstances change.

DATE:

APPLICANT'S SIGNATURE:

IF THE APPLICANT APPLIES AS A MEMBER OF A FIRM OF SOLICITORS OR A SET OF BARRISTERS' CHAMBERS WHICH ACT AS SOLICITORS, THIS PART MUST ALSO BE COMPLETED

NAME OF PRINCIPAL OR
MANAGING PARTNER:

As Principal/Managing Partner, I confirm that the Applicant is a member of the Firm/Chambers as set out in this form.

PRINCIPAL OR MANAGING
PARTNER'S SIGNATURE: